

ET/JEP

2 February 2010

Dear Parent/Carer

### **Music Tuition 2009 – 2010 Terms 3 and 4 (January – March 2010) Update**

If your child has missed a music lesson due to the school closure during the recent bad weather, we will attempt to re-schedule these lessons with music teachers. However, if this is not possible a refund will be given.

### **Music Tuition 2009 – 2010 Terms 5 and 6 (April – July 2010)**

In addition to the standard music curriculum we currently offer the following musical instrument lessons, delivered by teachers from the B&NES Music Service:

Violin/Viola	Oboe
Cello	Bassoon
Double Bass	Brass (trumpet, trombone etc)
Flute	Guitar (acoustic, electric, bass)
Saxophone	Voice
Clarinet	Drum kit

Unfortunately we are unable to offer any other instruments at this time.

Music lessons are booked two terms in advance with the BANES Music Service. Therefore if your son/daughter wishes to participate, **applications and payment must be submitted to the Finance Office at Ralph Allen School by Friday 12 February 2010. If you miss this deadline your son/daughter will not be timetabled for lessons in January 2010.**

### **Music Tuition Charges**

Students will receive 10 lessons during the two terms either individually or in a group of 2 or 3 students of a similar ability. The cost of 10 individual 30 minute lessons is £140. The cost of 10 group lessons of 30 minutes is £95.

Once your application has been processed and lessons have been booked, if your son/daughter decides that they no longer wish to receive music tuition, a refund will only be offered if there is a suitable student to act as a replacement for the booked lessons. Without a replacement we operate a no refund policy.

Group tuition is only available if there are students of a similar ability wishing to receive group tuition. If we are unable to organise group tuition you will have to pay for the cost of an individual lesson or be placed onto a waiting list until a group can be formed. Please indicate on the application form whether you would require individual or group lessons and whether or not you would be prepared to pay for individual lessons if group lessons were not available.

### **Music Tuition Timetabling**

Timetables are structured on a rotation system so that students do not miss the same curriculum lessons each week.

Every timetable is on display in the Music Department and students should check their time on the day of their lesson.





## Ralph Allen School

### Agreement and Application for Instrumental/Vocal Lessons Terms 5 and 6 (April – July 2010)

Name:	Tutor Group:
Instrument:	Instrument:
Previous Musical Experience (e.g. previous lessons, number of years learning instrument, ensemble involvement);	
Grades Taken (if any):	
Group*/Individual Preference;	
*I am prepared to pay for individual lessons if group lesson are not available.	
*I am not prepared to pay for individual lessons if group lesson are not available.	
*I am prepared to go on a waiting list if a slot is not immediately available.	
*Please ✓ as appropriate	
<b>Parent Agreement</b> <ul style="list-style-type: none"><li>I have read the letter dated 2 February 2010 and I would like my son/daughter to receive instrumental/vocal lessons at school.</li><li>I understand that my son/daughter may be placed on a waiting list, and that once the application has been processed and lessons have been booked, if my son/daughter decides they no longer wish to have instrumental/vocal lessons fees will not be refundable.</li></ul> Signed: ..... Dated: ..... (Parent/Carer)	
<b>Student Agreement</b> <ul style="list-style-type: none"><li>I understand it is my responsibility to check the timetable each week as lesson times will vary and attend all lessons on time</li><li>If a lesson coincides with a school event, trip or examination I will give the Head of Music notice, at least a week in advance, in order that she can reschedule the missed lessons (including lessons on inset days). If I fail to do so I will not be entitled to a refund for the lesson.</li></ul> Signed: ..... Dated: ..... (Student)	
<b>Payment Enclosed</b> £	
E-mail address for contact:	